

## MINUTES

### DODGE COUNTY LIBRARY PLANNING COMMITTEE

September 4, 2014

1. Call to order & Roll Call: The meeting was called to order by Committee Chair Alex Harvancik at 3:00 p.m. Present were, MaryAnn Miller, Sue Cantrell, Tracy Scheffler, Alixe Bielot Absent: None. Others: County Administrator Jim Mielke and City of Beaver Dam Library Administrator Sue Mevis.
2. Election of Officers: Motion by Miller 2<sup>nd</sup> by Bielot to nominate Alex Harvancik for Committee Chair. Motion carried.

Motion by Harvancik, 2<sup>nd</sup> by Miller to nominate Alixe Bielot as Committee Vice Chair.  
Motion carried.

At the request of Committee Chair Harvancik, County Administrator Jim Mielke will serve as recording secretary.

3. Consideration of Minutes: September 12, 2013: Motion by Miller, 2<sup>nd</sup> by Bielot to approve the September 12, 2013 minutes as presented. Motion carried.
4. Review 2014 Rural Circulation Payments:
  - a. Review of Plan for Library Service: The Committee reviewed the updated Plan Document. Chair Harvancik recommended the following changes:  
Page 2, bottom paragraph, add the wording *participating member of the Mid-Wisconsin Federated Library System*.  
Page 4, 3<sup>rd</sup> paragraph, replace *is* with *was*.  
Page 4, add a new language after paragraph 4 which reads, *In late 2013, the two library systems cooperating as the SHARE consortium dissolved. The Mid-Wisconsin Federated Library System consisting of Dodge, Jefferson and Washington counties currently host an automation consortium for participating system libraries called trio. Beaver Dam Community library will exist as a stand-alone location.*  
Page 6, eliminate the following bullet points – *Internet for public use / Wireless Internet access for public*  
Page 7, 9<sup>th</sup> paragraph, eliminate the wording of *including a 24/7 virtual reference center*.

Motion by Miller, 2<sup>nd</sup> by Scheffler to approve the recommended wording changes to the Library Plan For Service and adopt the plan as amended. Motion carried.

- b. 2015 Budget: Administrator Mielke distributed an updated 2013 MWFLS Library Cost Per Circulation Chart / Dodge County Library Rural Reimbursement 2015. The summary is calculated with a 2015 base circulation payment of \$2.32. Sue Mevis provided an overview of the history of utilizing a base payment for calculating the non-resident reimbursement. The proposed non-resident circulation by the county libraries totals \$661,316.

Motion by Miller, 2<sup>nd</sup> by Scheffler to continue the annual \$1,000 grant to the Juneau Public Library for special material serving Clearview residents, Motion carried.

Motion by Miller, 2<sup>nd</sup> by Cantrell to accept and recommend the 2015 budget as presented.

The recommended 2015 Dodge County library levy for Rural Reimbursement is:  
Dodge County Rural Payments \$661,316 (\$2.32 per circulation minimum)  
Adjacent County Payments \$94,669  
Juneau Clearview Grant \$1,000  
Total \$756,985

Motion carried.

5. Set Next Meeting Date: Consensus of the Committee to schedule a meeting for 1:00 p.m. August 20, 2015.
6. Motion by Harvancik, 2<sup>nd</sup> by Cantrell to adjourn. Motion carried, Time: 3:56 p.m.

*James Muelhe*  
*County Administrator*